



## Hess Auctioneers, LLC

1451 River Road ~ PO Box 10

Marietta, Pennsylvania 17547

Phone 717-426-2493 ~ 1-866-511-2493

Fax 717-427-1665

PA Auct. Co. AY2025, AH1856, VB1159

Email ~ [info@hessauctioneers.com](mailto:info@hessauctioneers.com)

Dear Auction Bidder,

If you cannot be at our auction in person, we encourage you to register to bid online through [www.EquipmentFacts.com](http://www.EquipmentFacts.com) where you can watch the auction in full video and audio, and make your bids securely and accurately. If you do not have access to this online option, you may submit this form with your Absentee Bid. Please note the following procedures for this bidding process:

1. Bidder completes and submits the attached form and Bank Letter of Credit no later than 24 hours prior to auction date.
2. Hess Auctioneers confirms bank information.
3. A representative from Hess Auctioneers will bid on that item for the bidder up to the maximum bid.
4. The bidder **MUST** wire the funds for the remaining balance **PLUS** a 2% Absentee Bidder Fee and Buyer's Premium as listed below within 1 business day of the auction. 6% PA State Sales Tax will be added on non-titled, taxable purchases unless we have a **completed** Exemption form on file.
5. Purchased Equipment must be picked up on one of the following dates:
  - a. Auction Day: Friday, April 20th, until 5 pm
  - b. Saturday, April 21st, 8 am to 12 pm
  - c. Monday, April 23rd, 9 am to 3 pm
  - d. Tuesday, April 24th, 9 am to 3 pm.
  - e. **NO PICK-UPS ON SUNDAY, April 22nd.** Any items still left on our auction site by Tuesday, April 24th, at 3:00 PM will be moved, and purchaser will be billed for moving and storage fees.
  - f. Proof of purchase and Gate Pass must be shown before removal of any items.

Buyer's Premium:    10% Buyer's Premium on purchases less than or equal to \$4,999.99 per item  
                              5% Buyer's Premium on purchases more than or equal to \$5,000.00 per item

Absentee Bidder Fee: 2% of purchase price

If you have any questions about this process, please contact Bill Troop, General Manager, at 1-866-511-2493. Thank you for participating in our Truck/Trailer/Equipment Consignment Auction!



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## **Absentee Bidder Form**

This form must be completed in its entirety and must be received by Hess Auctioneers, LLC no later than 2 days prior to the auction. Forms may be submitted in person, or via fax or email.

Auction Date: **April 20, 2018**

Name: \_\_\_\_\_ Company Name: \_\_\_\_\_

Full Address: \_\_\_\_\_

Cell Phone No.: \_\_\_\_\_ Office Phone No.: \_\_\_\_\_

Email Address (please print clearly): \_\_\_\_\_@\_\_\_\_\_.

PA Tax Exempt? Yes / No (If Yes, Please include form)

Which Item Numbers are you interested in?

| Item # | Simple Description | Max Bid Amount |
|--------|--------------------|----------------|
| _____  | _____              | _____          |
| _____  | _____              | _____          |

Bank Letter of Credit Required (please submit with this form)

Bank Information (Required):

Name of Bank: \_\_\_\_\_

Account Number: \_\_\_\_\_

Contact Person at Bank: \_\_\_\_\_ Phone number: \_\_\_\_\_

I signify that all the above information is correct to the best of my knowledge. I also understand that there is a buyer's premium (10% on purchases up to and including \$5,000 per item and 5% on purchases \$5001 and over per item) with each purchase and an Absentee Bidder Fee of 2% of the purchase price. There is also a 3% Administrative Fee (waived if paying by Cash, Check or Wire).

Signed: \_\_\_\_\_ Date: \_\_\_\_\_



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### **PA Sales Tax Exemption Info**

Unless we have on file for you an accurate, updated, completed PA Sales Tax Exemption Form (rev-1220), we will charge you PA State Sales Tax on all taxable items purchased at our auction.

Sales tax is a point of possession tax, and if an item is purchased and picked up in PA (no matter what state or country you live or work in), we must charge you 6% PA State Sales Tax. If the item is located in another state and picked up there (possible in a virtual auction), we do not need to charge the 6% PA State Sales Tax.

If you are located outside of PA: For anyone to be exempt from paying PA State Sales Tax, you **MUST** have a PA Sales Tax Exempt Form and your own PA Sales Tax Exempt Number. Tax exemptions from other states or countries are not honored in PA. If you are a reseller outside of PA, please complete the attached form, and check and complete lines 3 & 7.

If you have any questions about this policy, please contact the PA Sales Tax Department at 717-787-1064 option 2.

***Note on Titled Items:** We do not charge PA Sales Tax on Titled Vehicles, so this form is not necessary if you are purchasing only titled vehicles.*

#### **PA SALES TAX EXEMPTION FORM IS INVALID WITHOUT THE FOLLOWING INFORMATION:**

Name of Seller/Vendor: Hess Auctioneers, LLC. PO Box 10 Marietta, PA 17547

#1-7: One of these MUST be checked, and appropriate PA SALES TAX EXEMPTION NUMBER MUST be clearly printed.

Name of Purchaser: Your company name, full name, EIN, Date, and Full Address MUST be printed clearly readable.

Signature: FORM IS INVALID WITHOUT SIGNATURE

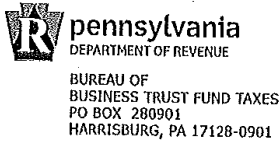
**If any part of the form is missing or unreadable, this form is invalid and PA Sales Tax will be charged.**

Where to find a PA Sales Tax Exemption Form (rev-1220):

[www.HessAuctioneers.com](http://www.HessAuctioneers.com) – Bidder Links menu on left – Click on Forms for Bidders

or the PA State page:

[http://www.revenue.state.pa.us/portal/server.pt/community/sales\\_use\\_tax/14702](http://www.revenue.state.pa.us/portal/server.pt/community/sales_use_tax/14702)



**PENNSYLVANIA EXEMPTION  
CERTIFICATE**

**CHECK ONE:**

- STATE OR LOCAL SALES AND USE TAX
- STATE OR LOCAL HOTEL OCCUPANCY TAX
- PUBLIC TRANSPORTATION ASSISTANCE TAXES AND FEES (PTA)
- VEHICLE RENTAL TAX (VRT)

(Please Print or Type)

This form cannot be used to obtain a Sales Tax Account ID, PTA Account ID or Exempt Status.

Read Instructions  
On Reverse Carefully

**THIS FORM MAY BE PHOTOCOPIED - VOID UNLESS COMPLETE INFORMATION IS SUPPLIED**

**CHECK ONE:**  PENNSYLVANIA TAX UNIT EXEMPTION CERTIFICATE (USE FOR ONE TRANSACTION)  
 PENNSYLVANIA TAX BLANKET EXEMPTION CERTIFICATE (USE FOR MULTIPLE TRANSACTIONS)

Name of Seller, Vendor or Lessor  
Hess Auctioneers

| Street          | City     | State | ZIP Code |
|-----------------|----------|-------|----------|
| 1451 River Road | Marietta | PA    | 17547    |

**NOTE:** Do not use this form for claiming an exemption on the registration of a vehicle. To claim an exemption from tax for a motor vehicle, trailer, semi-trailer or tractor with the PA Department of Transportation, Bureau of Motor Vehicles, use one of the following forms:  
 FORM MV-1, Application for Certificate of Title (first-time registrations)  
 FORM MV-4ST, Vehicle Sales and Use Tax Return/Application for Registration (other registrations)

Property and services purchased or leased using this certificate are exempt from tax because: (Select the appropriate paragraph from the back of this form, check the corresponding block below and insert information requested.)

- 1. Property or services will be used directly and predominately by purchaser in performing purchaser's operation of: \_\_\_\_\_
- 2. Purchaser is a/an: \_\_\_\_\_
- 3. Property will be resold under Account ID \_\_\_\_\_. (If purchaser does not have a PA Sales Tax Account ID, include a statement under Number 7 explaining why a number is not required.)
- 4. Purchaser is a/an: \_\_\_\_\_ holding Exemption Account ID \_\_\_\_\_
- 5. Property or services will be used directly and predominately by purchaser performing a public utility service.  
 PA Public Utility Commission PUC Number \_\_\_\_\_ and/or  U.S. Department of Transportation MC/MX \_\_\_\_\_
- 6. Exempt wrapping supplies, Account ID \_\_\_\_\_. (If purchaser does not have a PA Sales Tax Account ID, include a statement under Number 7 explaining why a number is not required.)
- 7. Other: \_\_\_\_\_  
 (Explain in detail, Additional space on reverse side.)

I am authorized to execute this certificate and claim this exemption. Misuse of this certificate by seller, lessor, buyer, lessee or their representative is punishable by fine and imprisonment.

| Name of Purchaser or Lessee | Signature | EIN   | Date     |
|-----------------------------|-----------|-------|----------|
| Street                      | City      | State | ZIP Code |

**1. ACCEPTANCE AND VALIDITY:**

For this certificate to be valid, the seller/lessor shall exercise good faith in accepting this certificate, which includes: (1) the certificate shall be completed properly; (2) the certificate shall be in the seller/lessor's possession within 60 days from the date of sale/lease; (3) the certificate does not contain information which is knowingly false; and (4) the property or service is consistent with the exemption to which the customer is entitled. For more information, refer to Exemption Certificates, Title 61 PA Code §32.2. An invalid certificate may subject the seller/lessor to the tax.

**2. REPRODUCTION OF FORM:**

This form may be reproduced but shall contain the same information as appears on this form.

**3. RETENTION:**

The seller or lessor must retain this certificate for at least four years from the date of the exempt sale to which the certificate applies.  
**DO NOT RETURN THIS FORM TO THE PA DEPARTMENT OF REVENUE.**

**4. EXEMPT ORGANIZATIONS:**

This form may be used in conjunction with form REV-1715, Exempt Organization Declaration of Sales Tax Exemption, when a purchase of \$200 or more is made by an organization which is registered with the PA Department of Revenue as an exempt organization. These organizations are assigned an exemption number, beginning with the two digits 75 (example: 75-00000-0).